

COVID-19 Safety Plan for the Burnaby Central Railway

July 1, 2021

Methods used to assess the risks at our train park

We involved our board of directors, track managers, project managers, and long term volunteers to identify areas where there may be risks, either through close physical proximity or through contaminated surfaces.

We have identified areas where people gather, such as the main gate, station, loading platform, washrooms, machine shop and ticket sales both.

We have identified job tasks and processes where volunteers and/or workers are close to one another or members of the public.

We have identified the tools, machinery, and equipment that volunteers share while working.

We have identified surfaces that people touch often, such as doorknobs, hand railings, counter tops, water taps and light switches.

COVID-19 Safety Plan for: Staff

Access to the Ticket Sales area is limited to the two workers onsite.

The Ticket Sales worker is protected by a plexiglass shield. Face masks are also available.

The backup Ticket Sales / cleaning worker is protected by a face shield when outside the Ticket Sales area.

Anyone who has had symptoms of COVID-19 in the last 10 days is not permitted onsite.

COVID-19 Safety Plan for: Volunteers

Anyone who has had symptoms of COVID-19 in the last 10 days is not permitted onsite. Anyone who has arrived from outside of Canada in the past 14 days is not permitted onsite.

During public operations, all workers, volunteers and members of the public may wear face masks at their own discretion (exceptions are small children).

Picnics have been cancelled to prevent mass gatherings.

Markers have been painted at approx. 2 meter intervals for patrons waiting in line. The waiting area has been configured for one-way flow.

In addition to the two public washrooms in the station, hand sanitizer dispensers have been installed by the washrooms and on the grounds. Staff and volunteers may use the public washrooms, but may also use the washroom in the shop, which is not accessible to the public.

Signage supplied by Burnaby Parks and Worksafe BC has been posted in waiting areas, hallways and washrooms. Customers are asked to make contactless payments if possible. Records show that 80% of payments are contactless.

COVID-19 Safety Plan for: Cleaning and Disinfecting

Passenger carrying trains are sanitized between each trip by a dedicated crew. A sanitization station has been set up and equipped for this purpose.

Washrooms are inspected and sanitized regularly during public operation.

High touch surfaces such as handrails, doorknobs, etc are sanitized regularly during public operation.

COVID-19 Safety Plan for: Emergencies

Physical distancing continues to be a key control for preventing the spread of the virus when dealing with an emergency.

COVID-19 Safety Plan for: Shop Area

The Shop Area of the Burnaby Central Railway is off limits to the public at all times.

Limiting people and exposure:

- The shop has posted occupancy limits for the shop building and ancillary work areas.
- Mondays and Thursdays are normal "shop" days for the core group of volunteers of the shop. Saturdays are nominally shop and member days. Other days are available for members to work on their equipment by calling the shop director.
- Volunteers and workers self-distance as much as possible owing to the constrained aisle space in the shop.
- Outside visitors are discouraged, and not particularly welcome unless they are potential members or needed for shop purposes.

Barriers and Partitions:

- Barriers are not possible in the shop areas.
- Workers are asked to follow self-distancing as much as is physically possible.

- Close contact is to be short term (less than 5 minutes)
- Socializing in the shop is highly discouraged, and not welcome unless necessary.

Administrative rules and guidelines:

- All entries to the shop require hand sanitizing and/or hand washing
- Shop door should be kept closed.
- Bleach/water spray bottles and other cleaning products are readily available in the shop.
- Members are asked to clean up after themselves – including the washroom and common table.
- The common table is to be cleaned before and after each “workday”.

Using Masks

- Visitors and volunteers are requested to bring their own masks. We have an extremely limited supply of masks available for volunteers in the shop.
- Masks are encouraged if they do not impede work or safety.

Cleaning and Hygiene

- Sanitization dispenser is located at shop entrance and use is required before entering shop.
- Bleach/water spray bottles and other cleaning products are readily available in the shop.
- Members are asked to clean up after themselves – including the washroom and common table.
- Handwashing is highly encouraged.
- Gloves are encouraged.
- People using machines and tools are requested to clean the tools with bleach and anti-rust coating (e.g. WD-40) and put them away after each days’ use.